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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Personnel Division (Overt)

FROM : Acting Personnel Director

SUBJECT: Personnel Regulations

DATE: 16 January 1952

1. A meeting will be held of representatives of the various Divisions of Personnel in Room 200, North Building, on Tuesday, 22 January 1952, at 9:00 a.m., to discuss Personnel Regulations.

2. It is requested that you designate a responsible employee to represent your office at this meeting on the Transaction and Records phase, the Placement phase, and the Employee Relations phase.

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GEORGE E. MELLOON

1/10/52

} *xst/jpd
2:45 pm.*

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